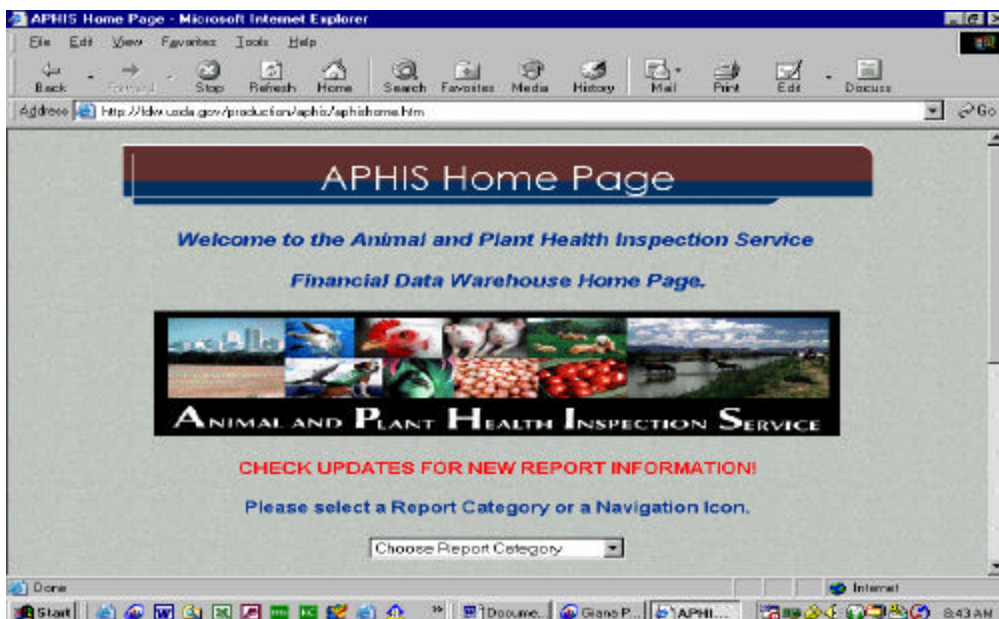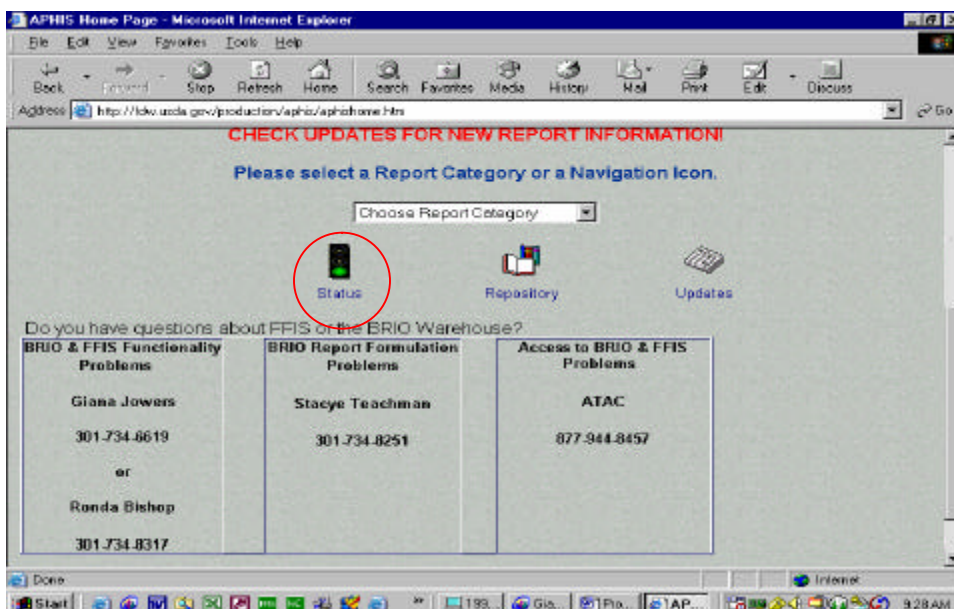# Procedures for Checking the Status of the
Financial Data Warehouse Update

Follow these procedures to determine if the Financial Data Warehouse has updated the previous day's work, the monthly close, or the payroll data.

1. Log on to FDW.USDA.GOV and select APHIS. This will bring you to the APHIS home page.
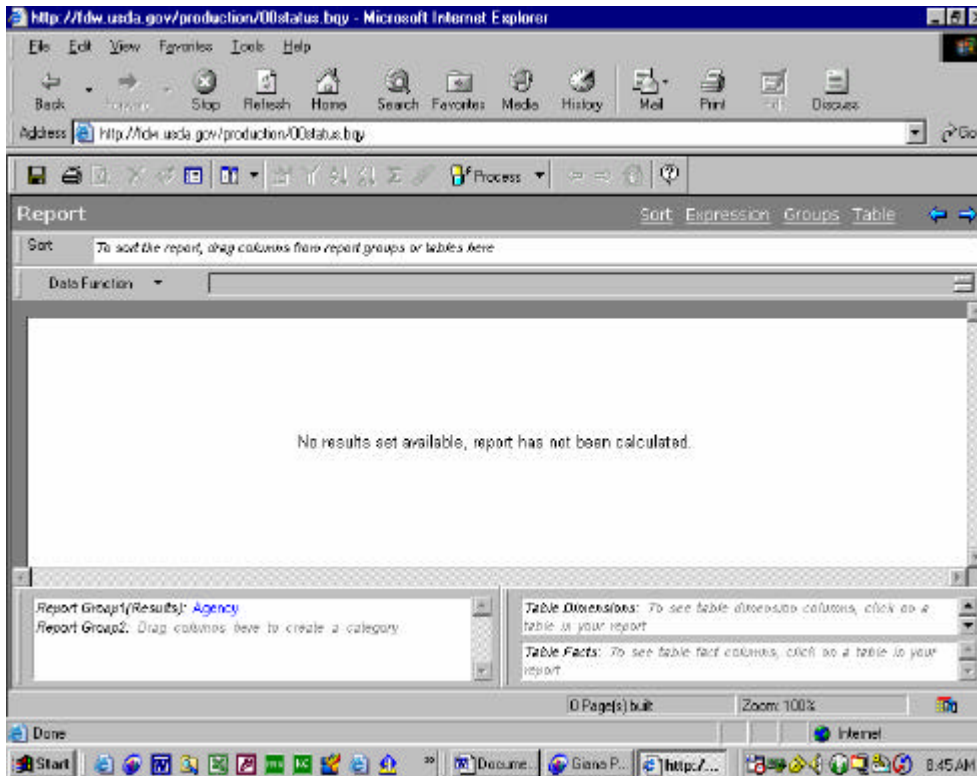

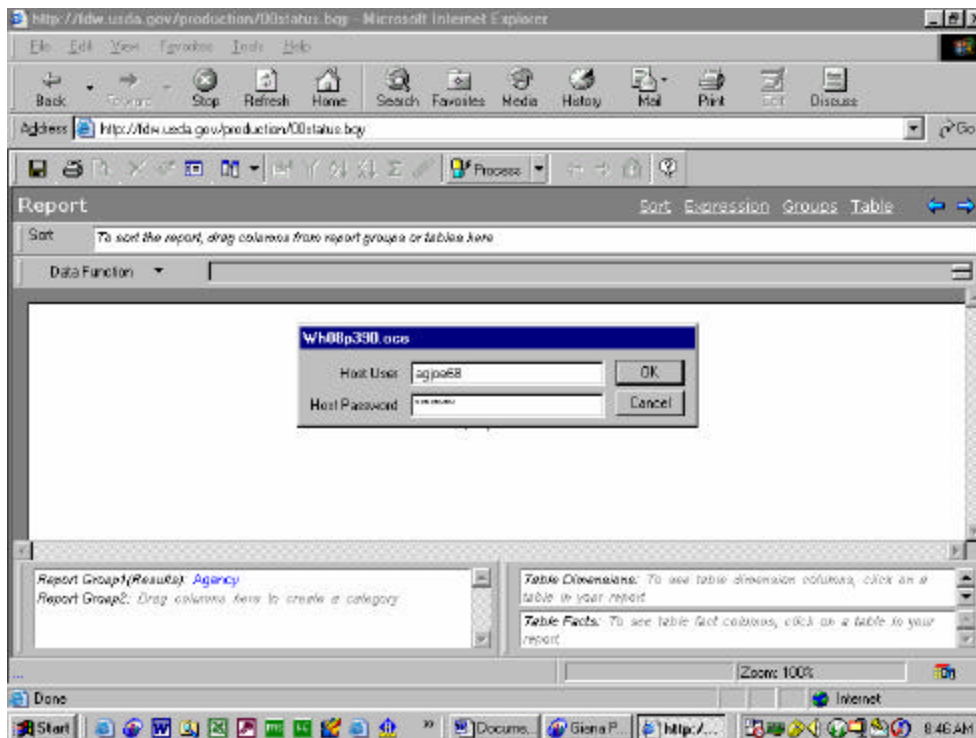Scroll down until you see the Status icon. It looks like a traffic light.

2. Click on the Status icon to bring up BRIO.

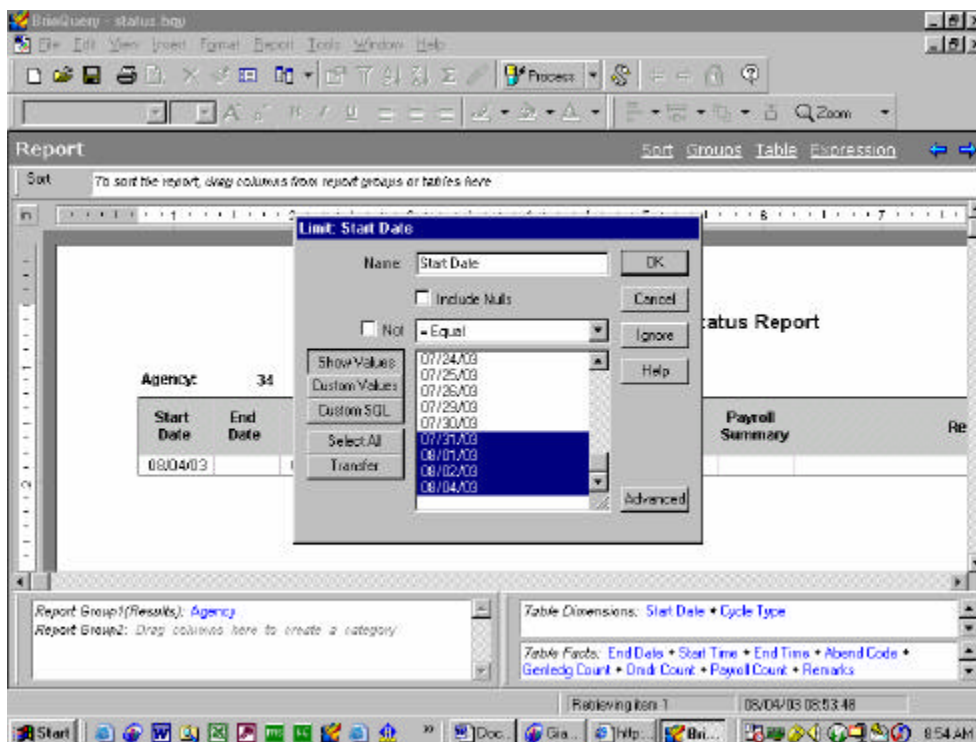2. Click on the process button and log in to run the status report.

Select agency 34 and click ok.
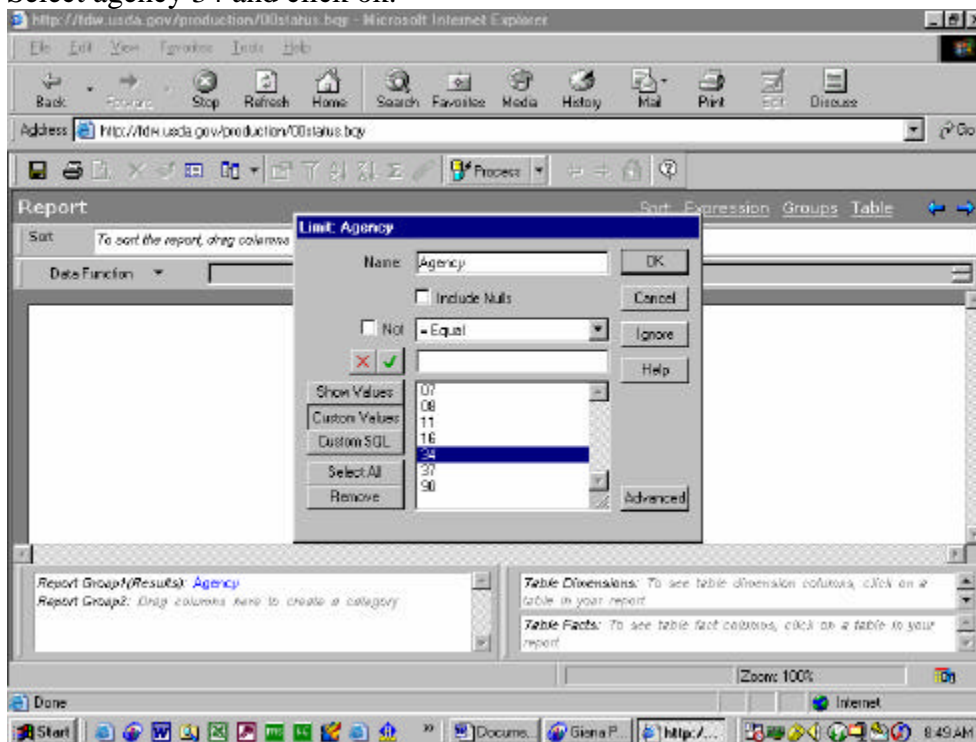
Scroll down to the last start date and select it. You may select several dates if you wish.

There are several cycle types. The most common are on the report above.

Status R represents reprocessed payroll. When payroll records fail all edits (including forced release edits), the tables in FFIS must be changed temporarily to allow these to reprocess. For example, a T&A that processes a BFY98 transaction will reject because we do not allow spending against expired accounts. We must temporarily allow for the spending and run "Reproc" to process the record.

Reproc is different than Forced Release payroll transactions. Forced Release payroll is processed in FFIS at the fund level. Once the Forced Release report is cleaned up, the fund level record is reversed and the correct accounting is posted. The payroll transactions in Reproc could not process in FFIS.

Status N represents the nightly load of data to the warehouse. The load typically begins early the *next* morning. Look at the status report with Start Date= Aug 1 and Status = N. The load of FFIS data began at 4:45 a.m. CT and ended at 10:26 a.m. You can assume this is for the previous day's FFIS transactions (July 31 in this example). All times are in central time.

Sometimes, the FFIS nightly cycle runs too long and the Financial Data Warehouse does not have time to load in the early morning. In this case, the data is loaded in the

evening. Look at the status report with Start Date= July 31, 2003 and Status=N.   The load of FFIS data began at 5:32 p.m. CT and ending at 10:36 p.m. Again you can assume this is for the previous day's FFIS transactions (July 30 in this example).

Typically, NFC will restrict people from processing reports when an FDW load is being performed. Other times, NFC allows processing simultaneous to loading a file. This causes reports to process longer. And the report may not include the most up-to-date information. It is best to wait until the load has completed.

Status M represents monthly close. Look at the status report with Start Date= Aug 1 and Status = M. The load of FFIS data began at 8:07 p.m. CT and ended at 9:20 p.m. This indicates that July's monthly close file was run late on August 1. If you had run a July report before this monthly close file was loaded to the FDW, the report would have indicated that July was still opened. The monthly close job simply closes one month and opens another. The data file is empty, causing the abend code of 88.

Status P represents payroll. Look at the status report with Start Date= Aug 4 and Status = P. The load of FFIS data began at 6:28 a.m. CT and had not completed loading at the time the status report was run. Based on the date, we know that this was for pay period 14. Payroll processes the weekend after the end of the pay period. It typically updates FDW early Monday morning.

There is also a **Status A** to represent annual close.

Be aware that if two records have the same cycle type and same start date, only one record will appear on the report. If the report shows that you are missing a day of data, you must verify it by first looking in the results section to see if the raw data contains two records for the same day (typically one in the early morning, and one in the late evening).